



**Cattaraugus-Allegany Workforce Investment Board
Operations Oversight Committee
Wednesday, September 16, 2009
Depot Building ó JCC, Olean, NY
*Approved 1/27/2010***

Committee Members In Attendance:

Theresa Schueckler ó Catt.-Allegany BOCES
Jesse Gugino ó JCC
Linda Spaulding- Chautauqua Co. Office of the Aging
Christina John - Seneca Nation
Brad Monroe-Dresser-Rand
Hobie Rhinehart ó NYS United Teachers
Karen Comstock-Friendship Dairies

Committee Members Excused:

Cesar Cabrera - NYSDOL
Karen Comstock-Friendship Dairies
Hobie Rhinehart ó NYS United Teachers
Mary Coss - Wal-Mart
Bob Halady ó NYS VESID

Others In Attendance:

Carol Cash - Alleg. One Stop
Bret Marvin - Catt. Co. DSS
Susan Gallagher- NYSDOL
Jen Hollamby ó DPN Olean
Michele Lichy-Executive Director
Missy Saar ó Administrative Assistant

Michele called the meeting to order at 1:04 p.m.

Minutes of July 15, 2009 Meeting

Motion by Theresa Schueckler; Second by Brad Monroe to approve the July 15, 2009 meeting minutes as presented.

All in Favor; Motion Carries.

End of Year Report

Michele asked for suggestions on what the Board wants to see on Year End reports, stating that she will also ask the Executive Committee at the next meeting. Jesse asked if there were any new initiatives added that were not included in the report, as well as if there had been any presentations to local schools or groups. Linda Spaulding asked if there were any measures for retention levels of OJTø. Brett Marvin from the Cattaraugus County One Stop stated that if they see a pattern with employers not hiring anyone from the OJT program, they are dropped from the OJT provider list. Michele suggested possibly compiling a report of the OJTø, with hourly rates and job titles. She also stated that ITAø info is pulled from OSOS. Brad Monroe asked how the marketing effort has worked since the interns hired from St. Bonaventure have left. Michele touched on the advertising at the theater for the Workforce New York Ad. She also stated that she would like to again hire a couple more marketing interns from St. Bonaventure to continue with the work that was previously started by Mike and Nick

Customer Flow Process

Michele stated that she would like a presentation at the next Board Meeting on October 2nd from the One Stopø showing their customer flow process. We would like to possibly have the next Board Meeting at the Legion in Belmont so the Board can tour the Allegany County E & T.

Training Provider Course Approvals

Michele presented three training provider courses for approval. The first, Basic Electrical from Alfred State will be denied. Michele stated that the BOCES offering of Advanced Manufacturing Machining and Building Technology/Residential Wiring/HVAC need to be approved because we currently have two people enrolled in these courses.

Motion by Brad Monroe; second by Linda Spaulding to approve the Training Provider Course additions as presented.

Ayes – 6; Nays – 0; Abstentions – 1 (Theresa Schueckler) Motion Carries

Michele discussed approval to add National Tractor Trailer Institute for approval, but Brett Marvin stated that they were already on the list. Michele said that after the site crashed, some providers did not get put back on. She asked the committee members how they would like to handle ensuring that all providers previously approved are on the current list. The general consensus was to direct Michele to use the list from 2007 and add those providers who do not currently appear for our area.