



**Cattaraugus-Allegany Workforce Investment Board, Inc.  
Board of Directors' Meeting  
Friday, February 8, 2008 – 12:00 PM  
Moonwinks Restaurant, Cuba  
Approved April 4, 2008**

**Board Members Present**

Chair - Steve Foster, Five Star Bank  
Treasurer – Charlie Kalthoff, ACCORD  
Secretary - Don Giardini, Laborer's Local 621  
Tony Foti, Carpenters' Union #66  
Kathleen Premo, St. Bonaventure  
Jesse Gugino, JCC  
Chris Napoleon, Napoleon Engineering  
Jack Searles, Cattaraugus County  
Theresa Schueckler, Catt-Allegany BOCES  
Linda Kolodziejki, Alstom Air Preheater  
John Stevens, Organizational Solutions  
Jodi Fuller, Catt. Community Action  
Jill Whitfield, NYSDOL

**Board Members Absent**

John Francisco, Francisco Farms  
Jeff Grenzer, Dresser-Rand  
John Margeson, Allegany County  
Susan Piper, NYS VESID  
Christina John, Seneca Nation  
Linda Pierce, Pro Action  
Mary Coss, Wal-Mart  
Hobie Rhinehart, NYS United Teachers  
Voni Walker, Walker Business & Staffing  
Donna Kahm, STHCS  
Joe Sabol, Mazza Mechanical Services, Inc.

**Guests Present**

Paul Shibley, NYSDOL  
Jerry Garmong, All. Co. E & T  
Wendy Bourgeois, Catt. Co. DSS  
Bob Izsard, Empire Stare Development  
Linda Spaulding, Chaut. Co. Office of the Aging

**WIB Staff Present**

Michele Lichy, Executive Director  
Jason Miller, Fiscal & Program Monitor  
Joelle Eddy, Administrative Assistant

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**Welcome and Introduction**

Chair Steve Foster welcomed everyone and thanked them for attending. Mr. Foster opened the meeting at 12:10 PM.

**Approval of December 7, 2007 Minutes**

Mr. Foster asked if there were any questions or revisions to the December 7, 2007 meeting minutes. Mr. Foster asked for motion to approve the minutes.

**Motion by Jack Searles, Second by John Stevens to approve the December 7, 2007 meeting minutes as presented.**

**All in Favor.**

**Motion Carried.**

**Operations Oversight – Michele Lichy**

Michele stated that the committee met on January 3, 2008 and discussed the PY07 Performance Measures and the request to NYSDOL to renegotiate 4 measures. NYSDOL agreed to accept 3 out of 4 offers and then the WIB pursued further negotiations for the Dislocated Worker Average Earnings, which was finally successfully negotiated down from 15,828 to 12,300. Michele reviewed the Performance Improvement Plan for the DW Average Earnings required because of the sanction status as a result of not meeting that measure for PY06. The plan was reviewed by Operations Oversight and the Operators and then submitted to NYSDOL by the Jan. 31, 2008 deadline.

Michele reported on the recent NYSDOL Program Monitoring of the One Stops on January 3<sup>rd</sup> and 4<sup>th</sup> and stated it had a favorable result. Michele reported that there will be a System Partners meeting held on March 25<sup>th</sup> at JCC. She then presented the following resolution for approval.

**RESOLUTION**

**Approval of Performance Improvement Plan for Dislocated Worker Average Earnings**

**Motion by Don Giardini, Second by Jill Whitfield to adopt the following resolution:**

**WHEREAS,** by letter dated December 20, 2007 to Board Chair Stephen Foster, NYSDOL notified the Board of its Sanction Status – Level 1 for failure to meet the Dislocated Worker Average Earnings and Older Youth Earnings Change measures for Program Year 2006; and

**WHEREAS,** in accordance with NYSDOL Technical Advisory #05-13, the Board is now required to submit a Performance Improvement Plan detailing how performance will improve in PY07; and

**WHEREAS,** the Older Youth Earnings Change is no longer required under Federal Common Measures, this Performance Improvement Plan needs only to address the Dislocated Worker Average Earnings measure; and

**WHEREAS,** the WIB Executive Director, One Stop Operators, and Operations Oversight Committee have worked jointly to develop the attached plan, which was submitted to NYSDOL as required by January 31, 2008; and

**WHEREAS,** the Operations Oversight Committee recommends that this plan be forwarded to the full Board for approval;

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby approves the attached Performance Improvement Plan for Dislocated Worker Average Earnings as submitted to NYSDOL on January 31, 2008.

**All in Favor.**

**Motion Carried.**

**Executive Committee – Steve Foster**

Mr. Foster reported that BWB has acquired Lloyd & Company, who did our audit for PY06. Mr. Foster stated that the WIB requested a 3-year proposal from Lloyd and Company for future audits services and BWB has submitted a proposal with prices comparable to the last year's cost. Mr. Foster stated that the Executive Committee authorized the Executive Director to enter in to the contract with BWB for services through year ending June 2010.

Mr. Foster discussed several items on the PY08 Local Plan Modification that is due March 31<sup>st</sup> to the state, highlighted areas on the handout explaining the plan considerations and strategies for funding cuts, forming new partnerships, further integrating services with partners, etc. Mr. Foster stated that the he and Ms. Lichy did meet on January 25<sup>th</sup> with the CLEO's to discuss system restructuring as directed by the Executive Committee, but that there was not an outcome acceptable to both parties. Mr. Foster proceeded with explaining the resolution to release RFPs for One Stop Operations, Youth Services and Business Services. At this time Jack Searles made a motion to move to Executive Session for discussion.

**Motion by Jack Searles, Second by Steve Foster to commence with Executive Session at 12:49 p.m.**

**All in Favor. Motion Carried.**

- Quorum lost at 1:45 pm when Linda Kolodziejki excused herself from the meeting.
- Out of Executive Session at 2:07 pm.

**Motion by Theresa Schuecker, Second by Steven Foster to table the RFP Resolution until the April 4<sup>th</sup> WIB Meeting.**

**All in Favor. Motion Carried.**

**Adjournment**

**Motion by Tony Foti, Second by John Stevens to adjourn at 2:10 p.m.**

**All in Favor. Motion Carried.**

**Next Meeting**

The next meeting is scheduled for Friday, April 4, 2008 at 12 p.m. at an Allegany location TBA.